



AMENDMENT TO "COMPENSATION" SECTION OF THE CHARTERS OF THE
NATIONAL INSTITUTES OF HEALTH INITIAL REVIEW GROUPS
AND SPECIAL EMPHASIS PANELS

Members shall be paid at the rate of \$200 per day, plus per diem and travel expenses in accordance with Standard Government Travel Regulations. Members who are full time officers or employees of the United States shall not receive **compensation** for service on these committees.

Approved:

4/6/99
Date

Harold Varmus
Director, NIH

Attachments:

- List of National Institutes of Health Initial **Review** Groups
- List of National Institutes of Health Special Emphasis Panels

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AMENDMENT TO "STRUCTURE" SECTION OF THE CHARTERS OF
NATIONAL INSTITUTES OF HEALTH INITIAL REVIEW GROUPS

The permanent membership of this committee may be supplemented at any meeting through temporary members who have experience or expertise in the fields and disciplines related to the Initial Review Group's function and are appointed to review some or all of the applications considered at that meeting. Notification to the prospective temporary member from the Designated Federal Official that the individual is to attend the meeting shall constitute a temporary appointment to the committee for purposes of that meeting, and the individual shall have all the rights and obligations of committee membership at that meeting, including the right to vote on recommendations in which the individual fully participated as a reviewer. Temporary members will be included in the tracking of reviewers with respect to geographical distribution and ethnic and gender representation to ensure that appropriate balance of members' perspective may be maintained. Temporary members shall not count toward a quorum.

Approved:

1/21/99
Date

Harold Varmus
Director, NIH

Attachment:

List of National Institutes of Health Initial Review Groups dated 01/04/1999

CF:JP
2/8/99

RECEIVED
2/8/99

AMENDMENT TO "STRUCTURE" SECTION OF THE CHARTERS OF
NATIONAL INSTITUTES OF HEALTH INITIAL REVIEW GROUPS

The permanent membership of these committees may be supplemented at any meeting through temporary members who, because of their scientific expertise, are appointed to review some or all of the applications considered at that meeting. Notification to the prospective temporary member from the Designated Federal Official that the individual is to attend the meeting shall constitute a temporary appointment to the committee for purposes of that meeting, and the individual shall have all the rights and obligations of committee membership at that meeting, including the right to vote on recommendations in which the individual fully participated as a reviewer. Temporary members will be included in the tracking of reviewers with respect to geographical distribution and ethnic and gender -representation to ensure that appropriate balance of members' perspectives may be maintained. Temporary members shall not count toward a quorum.

APPROVED:

May 28, 1996
Date

Harold Varmus
Harold Varmus, M.D.
Director, NIH

Attachment:

List of National Institutes of Health Initial Review Groups
dated 5/24/96

AUG 1 1996



CHARTER

NATIONAL INSTITUTE OF MENTAL HEALTH INITIAL REVIEW GROUP

PURPOSE

The Secretary of Health and Human Services is mandated under Section 301 of the Public Health Service Act, as amended (42 U.S.C. 241), to support through grants, cooperative agreements, and contracts, research relating to mental health. In addition, the Secretary is authorized under Section 487 of the Public Health Service Act, as amended (42 U.S.C. 288), to support research and research training through National Research Service Awards.

The National Institute of Mental Health Initial Review Group (Initial Review Group) reviews grant and cooperative agreement applications and contract proposals for research and research training activities that focus on scientific areas relevant to mental health and mental disorders.

AUTHORITY

42 U.S. Code 282(b)(6), Section 402(b)(6) of the Public Health Service Act, as amended. The Initial Review Group is governed by the provisions of Public Law 92-463, as amended (5 U.S.C. Appendix 2), which sets forth standards for the formation and use of advisory committees.

FUNCTION

The Initial Review Group shall advise the Director, National Institutes of Health (NIH), and the Director, National Institute of Mental Health (NIMH), on the scientific and technical merit of applications for grants-in-aid for research, research training, or research-related grants and cooperative agreements, or contract proposals relating to scientific areas relevant to mental health and mental disorders.

The members of this Initial Review Group shall survey, as scientific leaders, the status of research and research training in their fields.

As necessary, the Initial Review Group and Subcommittees may seek advice from special consultants. These consultants shall not be members of the Initial Review Group and shall not participate in any votes or other actions of the Initial Review Group.

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STRUCTURE

Members, the Chair, and the Chairs of the subcommittees shall be selected by the Director, NIH, from authorities knowledgeable in the various disciplines and fields related to mental health issues.

Members shall be invited to serve for overlapping terms of up to four years; the term for a member who is to serve as Chair may include a fifth year.

As necessary, standing and ad hoc subcommittees of the Initial Review Group, composed of members from the parent committee, may be established to perform specific functions within the Initial Review Group's jurisdiction. The Department Committee Management Officer shall be notified upon establishment of each standing subcommittee and shall be provided information on its name, membership, function, and estimated frequency of meetings.

A member of one subcommittee may serve as a voting member of other subcommittees when his or her expertise is required.

On a meeting-by-meeting basis, the membership of the Initial Review Group and its subcommittees may be supplemented as necessary with members of the NIH Reviewers Reserve (NRR). When participating as members of the Initial Review Group or subcommittee, members of the NRR shall have all the rights, privileges and obligations (including voting on motions and assigning priority ratings) as regular members. However, they shall not be counted in determining the presence of a quorum.

Management and support services shall be provided by the Division of Extramural Activities National Institute of Mental Health, National Institutes of Health.

MEETINGS

The full Initial Review Group shall meet in plenary session, as necessary, as called by the Chair with advance approval of a Government official, who shall approve the agenda. A quorum for the conduct of business by the full Initial Review Group is five members. A quorum for each subcommittee shall be five members.

Meetings of the subcommittees will be held approximately three times per year at the call of the Chair, with the advance approval of a Government official who shall also approve the agenda. A Government official shall be present at all meetings of the Initial Review Group and **of** the subcommittees.

Meetings shall be open to the public unless determined otherwise by the Secretary or other official to whom the authority has been delegated; notice of all meetings shall be given to the public.

Meetings shall be conducted and records of the proceedings kept as required by applicable laws and departmental regulations.

COMPENSATION

Members shall be paid at the rate of \$150 per day, plus per diem and travel expenses in accordance with Standard Government Travel Regulations. Members who are officers or employees of the United States shall not receive compensation for service on the Initial Review Group.

ANNUAL COST ESTIMATE;

The estimated annual cost for operating the Initial Review Group, including compensation and travel expenses for members but excluding staff support is **\$1,384,065**. The estimate of annual person-years of staff support required is 22.5, at an estimated annual cost of **\$1,401,416**.

REPORTS

An annual report shall be prepared by December 31 for submission to the Secretary through the Assistant Secretary for Health and the Director, NIH, which shall contain, as a minimum, the Initial Review Group's function, a list of members and their business addresses, the dates and places of meetings, and a summary of the Initial Review Group's activities and recommendations made during the preceding year. A copy of the report shall be provided to the Department Committee Management Office.

ESTABLISHMENT DATE

September 30, 1994

TERMINATION DATE

Continuing

FORMAL DETERMINATION

I hereby determine that formation of the National Institute of Mental Health Initial Review Group is in the public interest in connection with the duties imposed on the Director, NIH, and that such duties can best be performed through the advice and counsel of such a group.

I further deem that it is **not feasible** for the NIH or any of its committees with appointed membership to **perform these duties**.

APPROVED

SEP 29 1964

Date _____

Harold Varner

Director, NIH